CITY OF LOS ANGELES - PARKING VIOLATIONS BUREAU
INITIAL REVIEW REQUEST

To contest a parking citation, you may request an Initial Review by completing the form below. The request for review must be made within 21 calendar days of the citation issue date or 14 calendar days from the first overdue notice. Initial review requests received after the contesting period may not be allowed per California Vehicle Code 40215. **Please use a separate form for each citation you are contesting.**

Please complete this form, attach any supporting documentation, and return it to any of the Public Service Centers or mail to:
Parking Violations Bureau, PO BOX 30247, Los Angeles, CA 90030.

Name _____ **License Plate** _____

Street Address_____

_____
City **State** **Zip**

Telephone Number _____

Citation # _____ **Citation Issue Date**_____

Violation Code # _____

Requestor's Statement: Please provide a detailed explanation of why you believe 1) the violation did not occur OR 2) the registered owner was not responsible for the violation OR 3) there were extenuating circumstances that justify the dismissal of the citation. Extenuating circumstances are defined as unusual circumstances beyond your control. All requests for a review based on extenuating circumstances must include supporting documentation.

==========OFFICIAL USE ONLY ==========

Office report and case status:

_____
_____

Authorized by: _____ Date: _____